

BOOKER INDEPENDENT SCHOOL DISTRICT

Student Travel Request

Organization: _____

Purpose of Trip: _____ Destination: _____

Date of Departure: _____ Return: _____ Departure Time: _____ Return: _____

Professional Staff and Sponsors:

Optional Manual
Calculation

IN REGION

_____ x _____ x	\$10.00 Breakfast (must leave by 6:00 a.m.)	\$ _____	\$ _____
No. of Adults # of Meals per adult			
_____ x _____ x	\$15.00 Lunch (must leave before 11:00 a.m.)	\$ _____	\$ _____
No. of Adults # of Meals per adult			
_____ x _____ x	\$18.00 Dinner (must conclude after 7:00 p.m.) (and must leave prior to 4:00 p.m.)	\$ _____	\$ _____
No. of Adults # of Meals per adult			

OUT OF REGION (Competition Beyond Region only)

_____ x _____ x	\$10.00 Breakfast (must leave by 6:00 a.m.)	\$ _____	\$ _____
No. of Adults # of Meals per adult			
_____ x _____ x	\$15.00 Lunch (must leave before 11:00 a.m.)	\$ _____	\$ _____
No. of Adults # of Meals per adult			
_____ x _____ x	\$20.00 Dinner (must conclude after 7:00 p.m.) (and must leave prior to 4:00 p.m.)	\$ _____	\$ _____
No. of Adults # of Meals per adult			

Students: (PLEASE ATTACH A LIST OF PARTICIPATING STUDENTS)

(If breakfast is provided with lodging please do not include)

_____ x _____ x \$10.00 per meal **DISTRICT CONTEST MEALS** \$ _____ \$ _____

No. of Students # of Meals per student

_____ x _____ x \$10.00 per meal **BEYOND DISTRICT MEALS** \$ _____ \$ _____

No. of Students # of Meals per student

TOTAL AMOUNT OF ALL MEALS: \$ _____ \$ _____

Payment Preference:

Cash (please indicate choice): individual/meal individual/daily lump sum/daily total lump sum

Check (List name of business): _____

Credit Card (List name of business): _____

Charge (List name of business): _____

Other: _____ Cash Check Amount: _____
(Description: registration, entry fees....) Pick-up with travel Mail in advance

Payable to: _____

Address: _____

Budget code: _____

Teacher / Sponsor Signature: _____ Date _____

Dept. Director Approval: _____ Date _____

Principal Approval: _____ Date _____

Please print on WHITE paper only.

Revised 06/12/23